



## NDSAC Code of Conduct for trainees.

- Treat your instructor and fellow students with respect.
- Make your instructor aware if you have difficulties in attending sessions.
- Arrive in good time before the sessions start to complete any warm-up as directed by your instructor.
- If you arrive late, report to your instructor before entering the water.
- Ensure you have all your equipment with you.
- If you need to leave the water for any reason during instruction inform your instructor and buddy before doing so.
- Listen to what your instructor is telling you at all times and obey instructions given. Think about what you are doing while under instruction and if you have any problems discuss them with your instructor at an appropriate time.
- Treat everyone equally and do not discriminate against another person associated with the club on any grounds including that of age, sexual orientation, ethnic origin or nationality.
- The use of inappropriate or abusive language, bullying, physical or verbal harassment will not be tolerated. Please report any such behaviours to a Club Officer.
- If you have any problems with the behaviour of fellow Club members report them, preferably **at the time** to an appropriate adult who will take your concerns, in confidence, to the Club Welfare Officer.

If you have any concerns, please contact the Club Welfare Officer on [welfare-ndsac@outlook.com](mailto:welfare-ndsac@outlook.com) or BSAC Safeguarding on [welfare@bsac.com](mailto:welfare@bsac.com)

All discussion, whether in person, letter, by phone or email will be strictly confidential. Any action necessary will follow Buddy Guard Guidance which is the BSAC Child Safeguarding Policy and Procedures document and Data Protection. This will be in full consultation with yourselves [www.bsac.com/document/bsac-safeguarding-policy-2016/](http://www.bsac.com/document/bsac-safeguarding-policy-2016/)

### Photography and Video.

We have a photography and video policy to safeguard junior member's privacy.

All Club documents can be found at [www.ndsac.org.uk/about-us/documents/](http://www.ndsac.org.uk/about-us/documents/)

We hope that you will enjoy your training with us and are pleased to be able to introduce and share with you the skill and excitement of scuba diving.